

# CHILTERN DISTRICT COUNCIL

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## Personnel Committee

**Wednesday, 24th November, 2010 at 6.30 pm**

**Large & Small Committee Room, King George V House, King George V Road,  
Amersham**

### A G E N D A

- 1 Evacuation Procedures
- 2 Minutes  
To agree the Minutes of the meeting held on 28 July 2010 (previously circulated).
- 3 Apologies for Absence
- 4 Declarations of Interest
- 5 Performance Related Pay (*Pages 1 - 2*)
- 6 Staff Qualification Results Update (*Pages 3 - 4*)  
*Private Appendix 6 (Pages 5 - 8)*
- 7 Exclusion of the Public  
To resolve that under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.
- 8 Senior Staff Structure (*Pages 9 - 10*)
- 9 Staff Changes (*Pages 11 - 12*)

10 Employer Consent Retirement Request (*Pages 13 - 14*)

*Private Appendix 10.1 (Pages 15 - 16)*

*Private Appendix 10.2 (Pages 17 - 18)*

**Note:** All Reports will be updated orally at the meeting if appropriate and may be supplemented by additional reports at the Chairman's discretion.

**Membership: Personnel Committee**

Councillors: Miss P A Appleby  
Ms J E Bramwell  
A Dibbo  
D W Phillips  
P T Priestley  
N M Rose  
Mrs L M Smith  
M Stannard  
J F Warder

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## CHILTERN DISTRICT COUNCIL

PERSONNEL COMMITTEE – 24 NOVEMBER 2010

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**PERFORMANCE RELATED PAY***Contact Officer: Alan Goodrum (01494 732001)***RECOMMENDATION**

**To note the outcome of the deliberations of the Chiltern District Council and Joint Staff Committee regarding the Performance Related Pay Scheme.**

**Report**

- 1 At the meeting of the Chiltern District Council and Joint Staff Committee on 18 October 2010 it was agreed that discussions on the future of the PRP scheme be deferred, pending consideration of the implications of the spending review and the rate support grant settlement. In the meantime the current PRP Scheme would remain in operation.
- 2 The relevant Minute from the meeting is reproduced in full below:

The meeting of the Joint Committee on 2 August 2010 had concluded with the Staff Side indicating a wish to consult with staff on the proposals as put forward by the Personnel Committee and the Joint Committee received a report setting out the results of this consultation which had taken place during the summer.

The consultation had resulted in over 90% of the staff rejecting the proposals to reduce the budget for the PRP Scheme by 50% and to remove the satisfactory banding (0-2%).

The report went on to explain that since the consultation the Council had published its Medium Term Financial Strategy modelling cuts in grant of 25% and 40% over the 4 years. The report also contained a proposal to reform the PRP Scheme by not making any award in so far as the “satisfactory” category was concerned and by deleting the 8% award. No other changes to the Scheme were being proposed and the report concluded by referring to the financial impact of the proposed changes.

Councillor Rose opened up the discussion by reminding everyone that the results of the Comprehensive Spending Review were due to be announced on 20 October 2010 setting out the coalition government’s proposals for dealing with the nation’s deficit. It was almost inevitable that the proposals would have serious

implications for local government generally with cuts of anything between 20 -40% in central government funding being predicted. Cuts of this level would create significant challenges for local government and although Chiltern was attempting to anticipate and respond to these challenges, as evidenced by the Medium Term Financial Strategy, there were many uncertainties. The picture for Chiltern would not become clear until early December when details of the revenue support settlement were due to be announced. Although no guarantee could be given it was unlikely that the issue would be re-visited until 2011.

In these circumstances Councillor Rose, proposed that discussions on the future of the PRP scheme be deferred, pending consideration of the implications of the spending review and the rate support grant settlement. In the meantime the current PRP Scheme would remain in operation. Other Councillors on the Joint Committee supported this proposal which Councillor Rose explained would need to be reported back to the Personnel Committee when it met on 24 November.

In response to a question of what would trigger further discussion, Councillor Rose explained that this would depend on how severe the impact of the cuts in central government grant was on the Council's financial position. Thanks to the efforts of staff in identifying savings, and as set out in the MTFs, the Council was in a better financial position than that projected in February 2010 when discussions on the PRP had first taken place at the Personnel Committee. However, this could all change once details of the spending review were known and if the Council found itself in a serious financial position then this would provide a trigger to reopen the discussion on the PRP Scheme.

In response to a suggestion from Alan Whichelow, Councillor Rose agreed that it would be useful for the Joint Committee to meet every 6 months in order to maintain a dialogue on staffing issues.

**CHILTERN DISTRICT COUNCIL**

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*Background Papers, if any, are specified at the end of the Report*

**STAFF TRAINING RESULTS**

*Contact Officer: Moraigh Butler 01494 732015*

**RECOMMENDATIONS**

**That members convey their congratulations to the staff concerned.**

**Report**

- 1 The Committee is asked to note the success of staff in their qualification studies, the results of which are attached as confidential **Appendix 6**.

*Background Papers: None*

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# Appendix 6

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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## Item 8

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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## Item 9

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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